



## **SOUTH AFRICAN HIGH COMMISSION: WINDHOEK**

### **NAMIBIA**

#### **ADVERTISEMENT FOR CLEANER POSTION (FIVE YEAR TERM CONTRACT)**

The South African High Commission wish to appoint a suitably a qualified individual with the required work experiences for the cleaner position on a five-year term contract.

#### **Requirements:**

- Grade 10 (further education and training will be an advantage).
- At least two years' practical cleaning experience in an office or home environment.
- Must have knowledge about efficiency of cleaning material.
- Must be fluent in English.
- Must be able to continuously measure own service delivery against service delivery standards.

#### **Duties include:**

- Sweep and wash all tile floors.
- Wash, clean and disinfect all floor tiles, vanity slabs, hand basins, urinals, mirrors, taps and toilets in all bathrooms.
- Empty all dustbins in all areas throughout the building.
- Ensure that the kitchenettes are clean at all times.
- Sweep and clean designated areas outside the building.
- Vacuum all carpets and upholstered furniture (offices, passages, reception areas, etc.)
- Dust and polish all furniture in the offices, meeting rooms and open.
- Clean all windows inside and outside the building.
- Make and serve tea for guest visiting the High Commission when required.
- Perform additional task as and when required.

**Salary:** From N\$ 38,804 per annum (minimum) and N\$ 49,722 (maximum), depending on experience and qualification.

Applicants are expected to submit their applications with a

- Covering letter,
- Accompanied by a detailed CV,
- Certified copies of ID/Passport and
- Qualifications

The above to be marked for the attention:

Corporate Service Manager

**South African High Commission: Windhoek**

C/O Jan Jonker Street and Nelson Mandela Avenue  
Klein Windhoek.

All applications must be submitted on or before **Wednesday, 13<sup>th</sup> of December 2023**.  
The successful candidate will be required to provide the South African High Commission with a valid Police clearance certificate.

No e-mails or fax applications will be considered.